JOB OPPORTUNITIES

Quaid-e-Azam Solar Power Company (QA Solar) has been established by the Government of Punjab to develop a series of large-scale solar power projects in the province. We seek to hire a team of top quality professionals at highly competitive compensation packages, attractive incentives, and an opportunity to become part of a world-leading solar infrastructure initiative.

1. Manager IT

The incumbent must demonstrate the following skills:

Management and supervisory, ability to install and administer computer hardware, software and networks, team building, analytical and problem solving, decision making skills. To provide hardware and software maintenance, recommendations about future planning and development of resources

Responsibilities:

- Maintain and develop integrated computer network of the company.
- Manage information technology and computer systems Plan, organize, control and evaluate the operations of information systems.
- Developing analytical monitoring and supervision systems.
- Develop and implement policies and procedures for electronic data processing and computer systems operations and development. Troubleshoot hardware, software and network operating system. Be familiar with all hardware and software.
- Maintain/develop and update the Companies web page.
- Evaluate the system requirements, specifications, costs and timelines, develop, implement, operate and administer computer and telecommunications software, networks and information systems. Control the computer systems budgets and expenditures.
- Ensure technology is accessible and equipped with current hardware and software.
- Maintain current and accurate inventory of technology hardware, software and resources.
- Monitor and maintain technology to ensure maximum access. Troubleshoot all technology issues. Maintain log and/or list of required repairs and maintenance. Make recommendations about purchase of technology resources. Research current and potential resources and services. Provide network access to all staff.
- Load /update all required software.
- Provide network accounts and passwords as required.
- Experience in voice over IP

Qualification:

Bachelors in Computer Science/Engineering, IT, or other related field from a reputable University. Should have relevant experience in the past 6 months and a cumulative experience of more than a year.

2. Computer Operator

Responsibilities:

- Prepares equipment for operations by accessing software in computer; loading paper into printers and plotters; preparing for output.
- Starts operations by entering commands.
- Documents problems and actions by completing production logs.
- Resolves user problems by answering questions and requests.
- Maintains client confidence and protects operations by keeping information confidential.

Qualification:

Bachelor degree, but Master degree will be preferred, from a reputable University. Should have relevant experience of 2 years.
Max. age 28 years

3. Drivers

Qualification:

Well experience driver is needed. Who should have minimum experience of 15 years? Retired armed forces drivers are encouraged to apply.
Age Limit:
Min. 30 years
Max. 55 years

The applications must reach at the following address not later than 23th **May 2014**.
Application should be submitted to:

QUAID-E-AZAM SOLAR POWER (Pvt) Ltd
3rd Floor 83-A, E-1 Main Boulevard, Gulberg III, Lahore
Tel:04235790363-6
Email: jobs@qasolar.com
Website: www.qasolar.com